

IDA Gov Cmte

Steven Brusso, Chair
Thomas Kime
Bruce Murray

EDC Gov Cmte

Steve Brusso, Chair
Thomas Kime
Jeffery Shipley

FC Gov Cmte

Robert Kernan, Chair
Steven Brusso

**There will be a Joint
Governance Committee Meeting**

of

**The Seneca County IDA
The Seneca County EDC
The Seneca County FC**

As follows:

**Friday
October 22, 2021
12:00 pm**

Heroes Conference Room

**Seneca County Office Bldg., 3rd Floor
One DiPronio Drive
Waterloo, New York**



LOCAL VALUES. FORWARD VISION.

**SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
Governance Committee Meeting
Friday, October 22, 2021
12:00 PM
Heroes Conference Room
One DiPronio Drive
Waterloo, NY 13165**

Agenda

1. **Approval of Governance Committee Meeting Minutes of October 19, 2020** V _____
2. **Review and Recommend Approval to Full Board the following IDA Policies:** R _____
 - New Proposed Policies**
 - Local Labor Policy
 - Prevailing Wage Policy
 - Established Policy with Modifications:** R _____
 - Administrative Guidelines Policies and Procedures
 - Established Policies with No Modifications:** R _____

<ul style="list-style-type: none">Audit Committee CharterBy-LawsCode of EthicsConflict of InterestCapitalization PolicyDisposition of Property PolicyEqual Opportunity PolicyFinance Committee Charter	<ul style="list-style-type: none">Foil PolicyGovernance Committee CharterInvestment PolicyProcurement PolicyRecords and Retention PolicySexual Harassment PolicySupplies and Equipment PolicyUTEPMission Statement
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3. **Nominations of 2022 IDA Officers**
4. **Self-Evaluation of Governance Committee**
5. **Executive Session** V _____
6. **Contract Renewals for Professional Services / 2022** V _____
 - Fisher Associates
 - Dermody Burke and Brown
 - Elly Beattie, Bookkeeper
 - Jim Armstrong, Business Retention & Expansion Specialist
 - Robert Kernan, CFO
 - Finger Lakes TV – Livestream
7. **Other Business**
8. **Adjournment**

SENECA COUNTY FUNDING CORPORATION
JOINT IDA EDC FC Governance Committee Meeting

Friday, October 22, 2021

@ 12:00 PM

Heroes Conference Room

One DiPronio Drive

Waterloo, NY 13165

Agenda

1. **Approval of Governance Committee Meeting Minutes of November 19, 2020** R_____

2. **Review of SCFC Policies:**

Established Policies w. no Modifications:

R_____

1. Audit Committee Charter
2. By-laws
3. Code of Ethics
4. Compensation, Reimbursement and Attendance Policy
5. Conflict of Interest
6. Defense and Indemnification Policy
7. Disposition of Property Guidelines
8. Finance Committee Charter
9. FOIL Policy
10. Investment Policy
11. Mission Statement
12. Procurement Policy
13. Records and Retention Policy
14. Sexual Harassment Policy
15. Travel Policy
16. Whistleblower Policy

3. **Nomination of SCFC Officers for 2022**

4. **Self-Evaluation of SCFC Governance Committee**

5. **Other Business**

6. **Consideration of Executive Session**

7. **Adjournment**

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JOINT IDA EDC FC Governance Committee Meeting

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3. **Nomination of SCFC Officers for 2022**

4. **Self-Evaluation of SCFC Governance Committee**

5. **Other Business**

6. **Consideration of Executive Session**

7. **Adjournment**