

There will be a **Joint Meeting**

of the

Seneca County IDA

Seneca County EDC

Seneca County FC

as follows:

Thursday

November 4, 2021

@

12:00 P.M.

Heroes Conference Room

One DiPronio Drive

Waterloo NY 13165

The Meeting will be livestreamed on IDA website at:

<https://www.senecacountyida.org/livestream>

**SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
Thursday, November 4, 2021
12:00 P.M.
Heroes Conference Room
One DiPronio Dr
Waterloo, NY 13165**

Agenda

1. Approval of IDA Meeting Minutes of October 7, 2021 R _____
2. Approval of IDA Financial Statements thru Sept 2021 R _____
3. Governance Committee Report:
 - a) New Proposed Policies R _____
 - Local Labor Policy
 - Prevailing Wage Policy
 - b) Established Policy with Modifications: R _____
 - Administrative Guidelines Policies and Procedures
 - c) Established Policies with No Modifications: R _____

Audit Committee Charter	Foil Policy
By-Laws	Governance Committee Charter
Code of Ethics	Investment Policy
Conflict of Interest	Procurement Policy
Capitalization Policy	Records and Retention Policy
Disposition of Property Policy	Sexual Harassment Policy
Equal Opportunity Policy	Supplies and Equipment Policy
Finance Committee Charter	UTEP
	Mission Statement
 - d) Nominations of 2022 IDA Officers
 - e) Self-Evaluation of Governance Committee
 - f) Contract Renewals for Professional Services / 2022 R _____
 - Fisher Associates
 - Dermody Burke and Brown
 - Elly Beattie, Bookkeeper
 - Jim Armstrong, Business Retention & Expansion Specialist
 - Robert Kernan, CFO
 - Finger Lakes TV – Livestream
4. SEQRA Review / Determination RE: NY Lodi I LLC Project R _____
5. Discussion/Approval of IDA Resolution No. 2021-23 / NY Lodi I LLC / Final R _____
6. Discussion/Approval of IDA Resolution No. 2021-24 / Keystone Mills LLC / Final R _____
7. Review of EDA Revolving Loan Fund Semi Annual Report (1/2021 thru 6/2021)
8. Standing Item – Update / Seneca County Chamber of Commerce– Jeff Shipley
9. Standing Item – Update / Seneca County Board of Supervisors – Don Trout
10. Other Business
11. Consideration of Executive Session
12. Adjournment

One DiPronio Drive, Waterloo, New York 13165

Fax (315) 539-4340

SENECA COUNTY
ECONOMIC DEVELOPMENT CORPORATION
Regular Meeting
Thursday, November 4, 2021
1:00 pm
(or immediately following the IDA meeting
scheduled for 12 noon)
Heroes Conference Room
One DiPronio Drive
Waterloo, NY 13165

Agenda

- 1) Approval of EDC Meeting Minutes | October 7, 2021 R_____
- 2) Approval of EDC Financial Statements thru September 2021 R_____
- 3) Governance Committee Report:
 - a) Review of EDC Policies:

Established Policies with No Modifications:	R_____
Audit Committee Charter	Governance Committee Charter
Bylaws	Investment Policy
Capitalization Policy	Mission Statement
Code of Ethics	Procurement Policy
Conflict of Interest	Records and Retention Policy
Disposition of Property Policy	Sexual Harassment Policy
Equal Opportunity Policy	Supplies and Equipment Policy
Finance Committee Charter	Whistleblower Policy
FOIL Policy	
 - b) Nominations of 2022 EDC Officers
 - c) Self – Evaluation of EDC Governance Committee
 - d) 2022 Contract Renewals for Professional Services: R_____
Dermody Burke & Brown
Robert Kernan, CFO
- 4) Other Business
- 5) Consideration of Executive Session
- 6) Adjournment

SENECA COUNTY FUNDING CORPORATION
c/o Seneca County IDA
One DiPronio Drive
Waterloo, NY 13165

Phone (315) 539-1725

Fax (315) 539-4340

SENECA COUNTY FUNDING CORPORATION

Regular Meeting

Thursday, November 4, 2021

1:30 pm

*(or immediately following EDC Mtg
scheduled for 1:00 pm)*

Heroes Conference Room

One DiPronio Drive

Waterloo NY 13165

Agenda

1. Approval of SCFC Meeting Minutes of October 7, 2021

R_____

2. Governance Committee Report:

a) Approval of SCFC Policies

• Established Policies w. no Modifications:

R_____

1. Audit Committee Charter
2. By-laws
3. Code of Ethics
4. Compensation, Reimbursement and Attendance Policy
5. Conflict of Interest
6. Defense and Indemnification Policy
7. Disposition of Property Guidelines
8. Finance Committee Charter
9. FOIL Policy
10. Investment Policy
11. Mission Statement
12. Procurement Policy
13. Records and Retention Policy
14. Sexual Harassment Policy
15. Travel Policy
16. Whistleblower Policy

b) Nominations of SCFC Officers for 2022

c) Governance Committee Self Evaluation

3. Other Business

4. Consideration of Executive Session

5. Adjournment