

Procurement Report for Seneca County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 04/06/2023

Status: CERTIFIED

Certified Date : 03/31/2023

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	www.senecacountyida.org
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Dermody Burke and Brown	Address Line1	443 N. Franklin Street Suite 100
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SYRACUSE
Award Date	12/3/2019	State	NY
End Date		Postal Code	13204
Fair Market Value	\$9,297.50	Plus 4	
Amount	\$9,297.50	Province/Region	
Amount Expended For Fiscal Year	\$9,297.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CPA Consulting Services

2. Vendor Name	Eleanor Beattie	Address Line1	48 N Walnut Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WATERLOO
Award Date	12/3/2020	State	NY
End Date		Postal Code	13165
Fair Market Value	\$8,100.00	Plus 4	
Amount	\$8,100.00	Province/Region	
Amount Expended For Fiscal Year	\$8,100.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Bookkeeper

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3. Vendor Name	Finger Lakes TV	Address Line1	3325 Martin Sands Drive
Type of Procurement	Telecommunication Equipment or Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CANANDAIGUA
Award Date	12/2/2021	State	NY
End Date	12/31/2022	Postal Code	14424
Fair Market Value	\$10,000.00	Plus 4	
Amount	\$10,000.00	Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Recording and live broadcasting of IDA Meetings pursuant to new Law

4. Vendor Name	Greater Rochester Enterprise	Address Line1	Chestnut Street
Type of Procurement	Consulting Services	Address Line2	suite 1910
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	6/7/2018	State	NY
End Date	5/31/2022	Postal Code	14604
Fair Market Value	\$5,000.00	Plus 4	
Amount	\$5,000.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Economic Development Marketing Efforts

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5. Vendor Name	James Armstrong	Address Line1	1370 Seabury Lane
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	VICTOR
Award Date	12/3/2021	State	NY
End Date	12/31/2022	Postal Code	14564
Fair Market Value	\$5,372.67	Plus 4	
Amount	\$5,372.67	Province/Region	
Amount Expended For Fiscal Year	\$5,372.67	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Business expansion and retention specialist

6. Vendor Name	Mengel Metzger & Bar Co, LLP	Address Line1	100 Chesnut Street
Type of Procurement	Financial Services	Address Line2	Suite 1200
Award Process	Authority Contract - Competitive Bid	City	ROCHESTER
Award Date	10/7/2021	State	NY
End Date	12/31/2022	Postal Code	14604
Fair Market Value		Plus 4	
Amount	\$12,875.00	Province/Region	
Amount Expended For Fiscal Year	\$12,875.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Auditor

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7. Vendor Name	Robert E. Kernan Jr	Address Line1	25 Tall Oaks Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SENECA FALLS
Award Date	12/3/2020	State	NY
End Date		Postal Code	13148
Fair Market Value	\$12,000.00	Plus 4	
Amount	\$12,000.00	Province/Region	
Amount Expended For Fiscal Year	\$12,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CFO Services

8. Vendor Name	Toshiba Business Solutions	Address Line1	6800 Old Collamer Road
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Purchased Under State Contract	City	EAST SYRACUSE
Award Date		State	NY
End Date		Postal Code	13057
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,191.82	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Printer/Copier/ Fax Machine as well as office supplies equipment and services

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Additional Comments