

EDC Members:

S. Brusso | T. Kime | J. Shipley

SCFC Members:

B. Kernan | S. Brusso

There will be a **Joint Meeting**

of the

**Seneca County IDA
Seneca County EDC
Seneca County FC**

as follows:

**Thursday
February 2, 2023**

@

12:00 P.M.

Heroes Conference Room

One DiPronio Drive

Waterloo NY 13165

The Meeting will also be livestreamed on IDA website at:

<https://www.senecacountyida.org/livestream>



LOCAL VALUES. FORWARD VISION.

SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY

Thursday, February 2, 2023
12:00 P.M.
Heroes Conference Room

Agenda

1. Approval of IDA Meeting Minutes of January 5, 2023 V _____
2. Review of un-audited IDA Financial Statements thru December 2022
3. Announcement of IDA Committee Appointments for 2023
4. Discussion / Approval of IDA Resolution No 2023-8 / 5S Development LLC Project / Final Resolution R _____
5. Discussion / Approval of IDA Resolution No 2023-9 / Kanagy Solar Farm LLC Project / Final Resolution R _____
6. Standing Item – Update / Seneca County Chamber of Commerce– Jeff Shipley
7. Standing Item – Update / Seneca County Board of Supervisors – Ernie Brownell
8. Other Business
9. Consideration of Executive Session
10. Adjournment

SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
MEETING MINUTES

Annual Meeting
Thursday, January 5, 2023
12:00 Noon / Heroes Conference Room
Waterloo, NY 13165

Attendance:

Board Members Present: Steven Brusso, Chairman; Tom Murray; Bruce Murray; Ernie Brownell; Ralph Lott; Ben Guthrie; Jeff Shipley; Thomas Kime (*arriving at 12:10pm*)
Staff Attending: Sarah Davis, Kelly Kline, David Hewitt
Others Attending: Robert Kernan, CFO; Rob Halpin, The Halpin Law Firm; Marie Weiss, Carpenters Union 277

Chairman Brusso called the meeting to order at 12:00 p.m. A quorum of the Agency's members was present.

Election of Officers for 2023:

Chairman Brusso presented the 2023 slate of officers as follows:

- Steve Brusso as Chairman; Bruce Murray as Vice Chairman; Ralph Lott as Secretary and Ben Guthrie as Treasurer.

A motion was made by Mr. Tom Murray approving the slate of officers for 2023. Seconded by Mr. Shipley. Motion carried.

Approval of IDA Meeting Minutes of December 1, 2022:

The minutes of the Agency's meeting of December 1, 2022 had been sent to Board members prior to the meeting. A motion was made by Mr. Lott approving the minutes. Seconded by Mr. B. Murray. Motion carried.

Approval of November 2022 Financial Statements:

The November 2022 financial statements had been mailed to board members prior to the meeting. Mr. Brusso summarized the financial statements for the board. A motion was made by Mr. Guthrie to accept the November 2022 financial statements. Seconded by Mr. T. Murray. Motion carried.

Annual Financial Disclosure Forms:

PAAA requires the annual completion of the Financial Disclosure Form; Certification of No-Conflict of Interest form and Sexual Harassment Training. Blank forms had been mailed to board members prior to the meeting to be completed by each appointed member/employee/officer of the Seneca County IDA. Staff is requesting Board members to return the completed forms to the IDA office by the end of January. Evaluations were given to board members and are to be submitted confidentially. Results will be compiled by the Governance Committee.

Mr. Kime arrived at 12:10pm

RESOLUTIONS REQUIRED FOR AUDIT:

Group 1

IDA Resolution No. 2023 – 1 / Designation of Banking Institutions:

Designating the Chemung Canal Trust Company; Community Bank, NA; M&T Bank; Five Star Bank; Lyons National Bank; Savannah Bank, NA, Generations Bank and Generations Commercial Bank as the institutions that can be used for IDA banking purposes during the year 2023.

A motion was made by Mr. Shipley approving IDA Resolution No. **2023-1**. Seconded by Mr. B Murray. Members Brusso, Lott, B. Murray, T. Murray, Guthrie; Brownell and Shipley voted "yea". Mr. Kime abstained due to his employment with Lyons National Bank. Motion carried.

Group 2

IDA Resolution No. 2023-2 / Designation of Persons Authorized to Sign Agency Checks:

Authorizing the following officers to sign checks for the IDA: Chairman; Vice-Chairman; Secretary; Treasurer; CFO; Executive Director.

IDA Resolution No. 2023-3 / Designation of Legal Counsel:

Designating The Halpin Law Firm as Legal Counsel and Bond Counsel.

IDA Resolution No. 2023-4 / Designation of Accountant/Bookkeeper:

Designating the accounting firm of Dermody, Burke, & Brown to be utilized as the IDA accountant and Eleanor Beattie to be the Bookkeeper for the year 2023

IDA Resolution No. 2023-5 / Designation of Auditor:

Designating the audit firm of Raymond F. Wager, CPA, P.C., a division of Mengel Metzger Barr & Co. LLP to be utilized as the IDA audit firm for the year 2023.

IDA Resolution No. 2023-6 / Appointment of Chief Executive Officer:

Designating IDA Executive Director, Sarah R. Davis as CEO for the year 2023

IDA Resolution No. 2023-7 / Appointment of Chief Financial Officer:

Appointing Robert E. Kernan, Jr. as the IDA Chief Financial Officer for the year 2023.

A motion was made by Mr. Lott approving IDA Resolution No's. **2023-2; 2023-3; 2023-4; 2023-5; 2023-6 and 2023-7**. Seconded by Mr. Guthrie. Members Brusso, Lott, B. Murray, T. Murray, Guthrie; Brownell; Kime and Shipley voted "yea". Motion carried.

Standing Item – Update / Seneca County Chamber of Commerce – Jeff Shipley:

Mr. Shipley noted that the Chamber closed out a very strong year for 2022. Agreements have been put in place to promote Seneca County Tourism in a variety of ways: implementing a search engine optimization strategy for the county's tourism website and increasing the investment into digital and search engine advertising on behalf of Seneca County tourism. The chamber is also creating a significant addition to their current video and photo library for the tourism program. These additions in 2023 are going to help grow tourism for the county. The Chamber's Annual Dinner will be held on January 19th at Ventosa Vineyards.

Standing Item – Update / Seneca County Board of Supervisors – Ernie Brownell

Mr. Lott gave praise to the County and the IDA for their involvement regarding The Sampson Veterans Memorial Cemetery, which is now a state cemetery. While it is now being funded by the State, it is being managed by the County.

Mr. Brownell was introduced as the newly appointed Board of Supervisors representative on the IDA Board. Mr. Brownell informed fellow board members that Michael Enslow will be the new Chairman of the County Board of Supervisors for 2023 and that Chairman Enslow is expected to name committee assignments within the next few weeks.

Other Business:

Update on Willard:

Ms. Davis advised board members that the NYS Redevelopment Commission has put out their full report of recommendations for the re-development of the 12 prison closures in New York State, Willard being one of them. Some items to note are: The State is looking to market the sites and their unique assets via a "one stop shop website"; recommending funding be put in the NYS budget for prison re-development; the launch of a capital grant program that would make funding available to developers or localities that acquire the sites ; prioritizing housing and investigating renewable energy opportunities and partnerships. The report also has profiles of each of the 12 sites, which include demographic information and some basic market analysis. The report did note Willard as having experienced positive employment and population growth over the last decade, which shows Willard well-positioned in terms of future growth. Also of all the closed prison facilities, Willard has the highest percentage of manufacturing

related businesses within a 10-mile radius, which includes wineries and craft beverages. The State will most likely be heavily involved in the redevelopment process and will most likely want an agreement in place to make sure whoever takes over the development is creating economic opportunities. Ms. Davis noted that with a community driven proposal, the state would perhaps be more willing to give the IDA title to the property. Three potential methods of transferring properties the state has laid out are: purchase price at appraised value, transfer to public government for public use, or transfer of the property as an "in-kind donation." Based on these three options, the first and third option could be feasible for the IDA to acquire Willard. However, it would most likely be contingent on the state's approval of our potential plan for the property, which will be largely driven by our highest and best use study.

The next steps are reviewing the incoming RFP's for the Highest and Best Use Study, choosing a firm, and then using the findings to help guide conversations with the state and how we go about the redevelopment of the property.

In the meantime, a subgroup of the Willard Task Force has been formed to look into costs of mothballing the facility for the next winter season to keep the buildings from falling into disrepair. Another item discussed was the installation of security cameras at the facility and costs associated with that.

Executive Session:

None

Adjournment:

A motion to adjourn the meeting was made by Mr. Guthrie. Seconded by Mr. Kime. Motion carried. The meeting adjourned at 12:52p.m.

The next regular scheduled meeting will be held on **February 2, 2023 @ 12:00 Noon.**

Respectfully submitted,

Ralph Lott
Secretary

RESOLUTION
(5S Development LLC Project)

A regular meeting of Seneca County Industrial Development Agency on
February 2, 2023, at 12:00 p.m. (noon).

The following resolution was duly offered and seconded, to wit:

Resolution No: 2023 – 08

RESOLUTION AUTHORIZING THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") TO (i) UNDERTAKE A CERTAIN PROJECT (AS DEFINED BELOW) FOR THE BENEFIT OF 5S DEVELOPMENT, LLC (THE "COMPANY"), (ii) NEGOTIATE, EXECUTE AND DELIVER A LEASE AGREEMENT, LEASEBACK AGREEMENT, AGENT AGREEMENT, PAYMENT IN LIEU OF TAX AGREEMENT, AND RELATED DOCUMENTS, (iii) PROVIDE FINANCIAL ASSISTANCE TO THE COMPANY IN THE FORM OF (a) A SALES AND USE TAX EXEMPTION FOR PURCHASES AND RENTALS RELATED TO THE UNDERTAKING OF THE PROJECT, (b) A PARTIAL REAL PROPERTY TAX ABATEMENT UNDER A PAYMENT IN LIEU OF TAX AGREEMENT, AND (c) A MORTGAGE RECORDING TAX EXEMPTION FOR FINANCING RELATED TO THE PROJECT

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 63 of the Laws of 1972 of the State of New York, as amended (hereinafter collectively called the "Act"), the SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (hereinafter, the "Agency") was created with the authority and power to own, lease and sell property for the purpose of, among other things, acquiring, constructing and equipping civic, industrial, manufacturing and commercial facilities as authorized by the Act; and

WHEREAS, 5S DEVELOPMENT, LLC, a New York limited liability company, for itself or on behalf of an entity to be formed by it or on its behalf (the "Company") has submitted an application (the "Application"), a copy of which is on file with the Agency, requesting the Agency's assistance with respect to a certain project (the "Project") consisting of: (i) the acquisition of 1281 State Route 96, Waterloo, New York (the "Land"), (ii) the construction on the Land of a 5,000 square-foot, two story addition to the current office building located on the land, together with site improvements and related amenities (collectively, the "Improvements"), and (iii) the acquisition and installation by the Company in and around the Improvements of certain items of equipment and other tangible personal property (the "Equipment" and, collectively with the Land and the Improvements, the "Facility"); and

WHEREAS, by resolution adopted on July 7, 2022 (the "Inducement Resolution"), the Agency (i) accepted the Application, (ii) directed that a public hearing be held pursuant to General Municipal Law section 859-a; and (iii) approved financial assistance for the Project in the form of a sales and use tax exemption for purchases and rentals related to the undertaking of the Project,

subject to the terms and conditions of the Agent Agreement (as defined in the Inducement Resolution), the total value of the exemption not to exceed \$108,000; and

WHEREAS, pursuant to General Municipal Law section 859-a, on January 20, 2023, at 1:00p.m. at 1 DiPronio Drive, Seneca Falls, New York, the Agency held a public hearing with respect to the Project and the proposed Financial Assistance (as defined in the Inducement Resolution) being contemplated by the Agency (the "Public Hearing") whereat interested parties were provided a reasonable opportunity, both orally and in writing, to present their views; and

WHEREAS, copies of the minutes of the Public Hearing, written submissions and the notice of the Public Hearing published and forwarded to the affected taxing jurisdictions at least then (10) days prior to said Public Hearing are attached hereto as Exhibit A; and

WHEREAS, the Agency has prepared a cost-benefit analysis with respect to the Project and the contemplated Financial Assistance and has reviewed the results of said cost-benefit analysis; and

WHEREAS, in reviewing the Application, the Agency has considered (i) the nature of the Project, (ii) the economic condition of the area and the multiplying effect the Project will have on the area; (iii) the extent to which the Project will create permanent, private sector jobs; (iv) the estimated value of tax exemptions contemplated to be provided; (v) the economic impact of the Project and proposed tax exemptions on affected taxing jurisdictions; (vi) the impact of the Project on existing and proposed businesses and economic development projects in the vicinity of the Project; (vii) the amount of private sector investment likely to be generated by the Project; (viii) the extent to which the Project will require the provision of additional services; (ix) the extent to which the Project will provide additional sources of revenue for the municipalities and school district in which the Project is located; and (x) the benefit of the Project not otherwise available to the area in which the Project is located; and

WHEREAS, the PILOT Agreement (as defined in the Inducement Resolution) as so contemplated provides for a schedule of payments to be made by the Company to the Agency; and

WHEREAS, the Agency desires to adopt a resolution (i) acknowledging that the Public Hearing was held in compliance with the Act, (ii) authorizing Financial Assistance to the Company in excess of \$100,000, (iii) authorizing the execution and delivery of the Lease Agreement, the Leaseback Agreement, the Agent Agreement, the PILOT Agreement (as all of the foregoing are defined in the Inducement Resolution) and all documents related thereto (collectively, the "Transaction Documents").

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE AGENCY AS FOLLOWS:

Section 1. The Agency hereby finds and determines:

(a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and

(b) The Project will promote employment opportunities and prevent economic deterioration in Seneca County, and otherwise further the purposes of the Agency, and that by entering into the PILOT Agreement and otherwise providing financial assistance for the Project the Agency will be increasing employment opportunities in Seneca County and otherwise furthering the purposes of the Act; and

(c) The Facility constitutes a commercial facility as contemplated by the Act, and a "project" as such term is defined in the Act; and

(d) The leasing of the Facility from and the subleasing back of the Facility to the Company will promote and maintain job opportunities, health, general prosperity and economic welfare of the citizens of the County of Seneca and State of New York and improve their standard of living and thereby serve the public purposes of the Act; and

(e) Based upon the representations and warranties of the Company, the Facility conforms with local zoning laws and planning regulations of the County of Seneca and all regional and local land use plans for the area in which the Facility is located; and

(f) Based upon the representations and warranties of the Company, the Facility and the operations conducted thereon will not cause or result in the violation of the health, labor or other laws of the United States of America, the State of New York or the County of Seneca; and

(g) It is desirable and in the public interest for the Agency to acquire an interest in the Facility; and

(h) The Lease Agreement will be an effective instrument whereby the Company leases the Facility to the Agency; and

(i) The Leaseback Agreement will be an effective instrument whereby the Agency subleases the Facility back to the Company; and

(j) The PILOT Agreement will be an effective instrument whereby the Agency and the Company set forth the terms and conditions of their agreement regarding the Company's payment of payments in lieu of real property taxes; and

(k) The Agent Agreement will be an effective instrument whereby the Agency and the Company set forth the terms and conditions of their agreement regarding the Agency's appointment of the Company as its agent for the Project; and

(l) The Public Hearing held by the Agency on January 20, 2023 concerning the Project and the Financial Assistance was duly held in accordance with the Act, including but not limited to the giving of at least ten (10) days published notice of the Public Hearing (such notice also provided to the Chief Executive Officer of each affected tax jurisdiction), affording interested parties a reasonable opportunity, both orally and in writing, to present their views with respect to the Project.

Section 2. In consequence of the foregoing, the Agency hereby determines to (a) acquire a leasehold interest in the facility pursuant to the Lease Agreement, (b) sublease the Facility back to the Company pursuant to the Leaseback Agreement, (c) authorize the undertaking of the Project and appoint the Company as its agent for purposes of acquiring, constructing and/or equipping the Facility, subject to the Company entering into the Agent Agreement, and (d) provide financial assistance for the Project in the form of (i) a sales and use tax exemption for purchases and rentals related to the undertaking of the Project, subject to the terms and conditions of the Agent Agreement, the total value of the exemption not to exceed \$108,000.00, (ii) a partial real property tax abatement, subject to the terms and conditions of the PILOT Agreement, and (iii) a mortgage recording tax exemption for financing related to the Project.

Section 3. The foregoing resolutions notwithstanding, the Agency's appointment of the Company as its agent for purposes of undertaking the Project is subject to and conditioned upon the Company's agreement, in accordance with Section 875(3) of the New York General Municipal Law, that, if the Company receives New York State and local sales and use tax exemption benefits ("sales and use tax exemption benefits") from the Agency, and it is determined that: (i) the Company is not entitled to the sales and use tax exemption benefits; (ii) the sales and use tax exemption benefits are in excess of the amounts authorized by the Agency to be taken by the Company; (iii) the sales and use tax exemption benefits are for property or services not authorized by the Agency as part of the Project; or (iv) the sales and use tax exemption benefits are taken in cases where the Company fails to comply with a material term or condition to use property or services in the manner approved by the Agency in connection with the Project, then the Company will (A) cooperate with the Agency in its efforts to recover or recapture any sales and use tax exemption benefits, and (B) promptly pay over any such amounts to the Agency that the Agency demands in connection therewith, and that in the event that the Company fails to pay over such amounts to the Agency, the New York State Tax Commissioner may assess and determine New York State and local sales and use taxes due from the Company, together with any relevant penalties and interest due on such amounts.

Section 4. The Chairman, Vice Chairman and/or the Executive Director of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Transaction Documents in substantially the forms presented to this meeting, and all documents related thereto, with such additions, changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Executive Director, shall approve, which agreements may provide for the forfeiture and/or recapture of financial assistance where projected employment goals have not been met. The execution thereof by the Chairman, Vice Chairman and/or Executive Director of the Agency shall constitute conclusive evidence of such approval.

Section 5. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required to execute and deliver all such certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the

opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Agency with all of the terms, covenants and provisions of the documents executed for and on behalf of the Agency.

Section 6. These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolutions was duly put to a vote on roll call, which resulted as follows: .

	Yea	Nay	Abstain	Absent
Steven Brusso				
Thomas L. Kime				
C. Ernest Brownell				
Bruce Murray				
Jeffrey Shipley				
Thomas Murray				
Ralph Lott				
Benjamin Guthrie				

The Resolutions were thereupon duly adopted.

Exhibit A

[NOTICE DOCUMENTS]

Attached

MINUTES OF PUBLIC HEARING

5s Development, LLC
Town of Waterloo
One DiPronio Drive
Waterloo NY 13165

January 20, 2023
1:00 PM

ATTENDEES:

Sarah, Davis, IDA Executive Director, Seneca County IDA
Kelly Kline, IDA Staff
Dave Hewitt, IDA Staff
Laverne Sessler, 5S Development
Alex Walsh, Sessler Co.

A public hearing on assistance being extended to 5S Development was opened by Sarah Davis, Executive Director of the Seneca County IDA, at 1:00 PM. Attendees are listed above. No written or oral comments were received.

The public hearing was closed at 1:15 P.M.

Respectfully submitted,

Sarah R. Davis
Executive Director

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Article 18-A of the New York State General Municipal Law, will be held by the Seneca County Industrial Development Agency (the "Agency") on the 20th day of January 2023 at 1:00 p.m., local time, at the Seneca County Office Building, Heroes Conference Room 1 DiPronio Drive, Seneca Falls, New York in connection with the following matters:

5S Development, LLC, on behalf of itself and/or the principals of 5S Development, LLC and/or an entity formed or to be formed on behalf of any of the foregoing (collectively, the "Company") has applied to the Agency to enter into a transaction in which the Agency will assist in a certain project consisting of: (i) the acquisition of 1281 State Route 96, Waterloo, New York (the "Land"), (ii) the construction on the Land of a 5,000 square-foot, two story addition to the current office building located on the land, together with site improvements and related amenities (collectively, the "Improvements"), and (iii) the acquisition and installation by the Company in and around the Improvements of certain items of equipment and other tangible personal property (the "Equipment" and, collectively with the Land and the Improvements, the "Facility").

The initial owner of the Facility will be the Company. The Agency will acquire a leasehold interest in the Facility from the Company and lease the Facility back to the Company. At the end of the lease term, the Agency will terminate its leasehold interest. The Agency contemplates it will provide financial assistance to the Company in the form of exemptions from sales and use taxes, exemptions from mortgage recording taxes and abatement of property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. A copy of the Application for Financial Assistance filed by the Company with the Agency, including an analysis of the costs and benefits of the proposed Facility, is available for public inspection at the offices of the Agency, One DiPronio Drive, Waterloo, New York.

**SENECA COUNTY INDUSTRIAL
DEVELOPMENT AGENCY**

Dated: January 4, 2023

By: /s/ Sarah Davis, Executive Director

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Number

President, Board of Education
Waterloo Central School District
109 Washington Street
Waterloo, NY 13165



9590 9402 6199 0220 9939 18

2. Article Number (Transfer from service label)

7020 3160 0000 4061 4064

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Priority Mail Express®
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Number

Mitch Rowe, Seneca County Manager
One DiPronio Drive
Waterloo, NY 13165



9590 9402 6199 0220 9938 40

2. Article Number (Transfer from service label)

7020 3160 0000 4061 3968

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Number

Terri Bavis, Superintendent of Schools
Waterloo Central School District
109 Washington Street
Waterloo, NY 13165



9590 9402 6199 0220 9939 01

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
- ☐ Priority Mail Express®
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Number

Margaret E. Li
 clerk to Seneca County Board of Supervisors
One DiPronio Drive
Waterloo, NY 13165



9590 9402 6199 0220 9938 33

2. Article Number (Transfer from service label)

7020 3160 0000 4061 3951

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent
☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Number

Don Trout,
Town of Waterloo Supervisor
66 Virginia Street
Waterloo, NY 13165



9590 9402 6199 0220 9938 95

RESOLUTION
(Kanagy Solar Farm LLC Project)

A regular meeting of Seneca County Industrial Development Agency on
February 2, 2023, at 12:00 p.m

The following resolution was duly offered and seconded, to wit:

Resolution No. 2023 – 9

RESOLUTION AUTHORIZING THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") TO (i) UNDERTAKE A CERTAIN PROJECT (AS DEFINED BELOW) FOR THE BENEFIT OF KANAGY SOLAR FARM LLC (THE "COMPANY"), (ii) NEGOTIATE, EXECUTE AND DELIVER A LEASE AGREEMENT, LEASEBACK AGREEMENT, AGENT AGREEMENT, PAYMENT IN LIEU OF TAX AGREEMENT, AND RELATED DOCUMENTS, (iii) PROVIDE FINANCIAL ASSISTANCE TO THE COMPANY IN THE FORM OF (a) A SALES AND USE TAX EXEMPTION FOR PURCHASES AND RENTALS RELATED TO THE UNDERTAKING OF THE PROJECT, (b) A PARTIAL REAL PROPERTY TAX ABATEMENT UNDER A PAYMENT IN LIEU OF TAX AGREEMENT, AND (c) A MORTGAGE RECORDING TAX EXEMPTION FOR FINANCING RELATED TO THE PROJECT

WHEREAS, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 63 of the Laws of 1972 of the State of New York, as amended (hereinafter collectively called the "Act"), the SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (hereinafter, the "Agency") was created with the authority and power to own, lease and sell property for the purpose of, among other things, acquiring, constructing and equipping civic, industrial, manufacturing and commercial facilities as authorized by the Act; and

WHEREAS, **KANAGY SOLAR FARM LLC**, a Delaware limited liability company, for itself or on behalf of an entity to be formed by it or on its behalf (the "Company") has submitted an application (the "Application"), a copy of which is on file with the Agency, requesting the Agency's assistance with respect to a certain project (the "Project") consisting of: (i) the acquisition of a leasehold interest in certain real property located at 5856 State Route 414, Town of Romulus, Seneca County, New York (the "Land"), (ii) the construction on the Land of solar modules and supportive racking, inverters, transformers and associated wiring and other components necessary for the generation of approximately 3.0 MWac of electricity for interconnection with the existing NYSEG electric grid, with related amenities (collectively, the "Improvements"), and (iii) the acquisition and installation by the Company in and around the Improvements of certain items of equipment and other tangible personal property (the "Equipment" and, collectively with the Land and the Improvements, the "Facility");; and

WHEREAS, by resolution adopted on December 1, 2022 (the "Inducement Resolution"), the Agency (i) accepted the Application, (ii) directed that a public hearing be held pursuant to General Municipal Law section 859-a; (iii) approved financial assistance for the Project in the form

of a sales and use tax exemption for purchases and rentals related to the undertaking of the Project, subject to the terms and conditions of the Agent Agreement (as defined in the Inducement Resolution), the total value of the exemption not to exceed \$333,600; and

WHEREAS, pursuant to General Municipal Law section 859-a, on January 18, 2023, at 2:00 p.m. at Town of Romulus, 1435 Prospect, Romulus, New York, the Agency held a public hearing with respect to the Project and the proposed Financial Assistance (as defined in the Inducement Resolution) being contemplated by the Agency (the "Public Hearing") whereat interested parties were provided a reasonable opportunity, both orally and in writing, to present their views; and

WHEREAS, copies of the minutes of the Public Hearing, written submissions and the notice of the Public Hearing published and forwarded to the affected taxing jurisdictions at least then (10) days prior to said Public Hearing are attached hereto as Exhibit A; and

WHEREAS, the Agency has prepared a cost-benefit analysis with respect to the Project and the contemplated Financial Assistance and has reviewed the results of said cost-benefit analysis; and

WHEREAS, in reviewing the Application, the Agency has considered (i) the nature of the Project, (ii) the economic condition of the area and the multiplying effect the Project will have on the area; (iii) the extent to which the Project will create permanent, private sector jobs; (iv) the estimated value of tax exemptions contemplated to be provided; (v) the economic impact of the Project and proposed tax exemptions on affected taxing jurisdictions; (vi) the impact of the Project on existing and proposed businesses and economic development projects in the vicinity of the Project; (vii) the amount of private sector investment likely to be generated by the Project; (viii) the extent to which the Project will require the provision of additional services; (ix) the extent to which the Project will provide additional sources of revenue for the municipalities and school district in which the Project is located; and (x) the benefit of the Project not otherwise available to the area in which the Project is located; and

WHEREAS, the PILOT Agreement (as defined in the Inducement Resolution) as so contemplated provides for a schedule of payments to be made by the Company to the Agency; and

WHEREAS, the Agency desires to adopt a resolution (i) acknowledging that the Public Hearing was held in compliance with the Act, (ii) authorizing Financial Assistance to the Company in excess of \$100,000, (iii) authorizing the execution and delivery of the Lease Agreement, the Leaseback Agreement, the Agent Agreement, the PILOT Agreement (as all of the foregoing are defined in the Inducement Resolution) and all documents related thereto (collectively, the "Transaction Documents"), and (iv) authorizing the execution and delivery of one or more

mortgages and related documents related to the financing of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE AGENCY AS FOLLOWS:

Section 1. The Agency hereby finds and determines:

- (a) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act; and
- (b) The Project will promote employment opportunities and prevent economic deterioration in Seneca County, and otherwise further the purposes of the Agency, and that by entering into the PILOT Agreement and otherwise providing financial assistance for the Project the Agency will be increasing employment opportunities in Seneca County and otherwise furthering the purposes of the Act; and
- (c) The Facility constitutes a commercial facility as contemplated by the Act, and a “project” as such term is defined in the Act; and
- (d) The leasing of the Facility from and the subleasing back of the Facility to the Company will promote and maintain job opportunities, health, general prosperity and economic welfare of the citizens of the County of Seneca and State of New York and improve their standard of living and thereby serve the public purposes of the Act; and
- (e) Based upon the representations and warranties of the Company, the Facility conforms with local zoning laws and planning regulations of the County of Seneca and all regional and local land use plans for the area in which the Facility is located; and
- (f) Based upon the representations and warranties of the Company, the Facility and the operations conducted thereon will not cause or result in the violation of the health, labor or other laws of the United States of America, the State of New York or the County of Seneca; and
- (g) It is desirable and in the public interest for the Agency to acquire an interest in the Facility; and
- (h) The Lease Agreement will be an effective instrument whereby the Company leases the Facility to the Agency; and
- (i) The Leaseback Agreement will be an effective instrument whereby the Agency subleases the Facility back to the Company; and
- (j) The PILOT Agreement will be an effective instrument whereby the Agency and the Company set forth the terms and conditions of their agreement regarding the Company’s payment of payments in lieu of real property taxes; and
- (k) The Agent Agreement will be an effective instrument whereby the Agency and the Company set forth the terms and conditions of their agreement regarding the Agency’s appointment of the Company as its agent for the Project; and
- (l) The Public Hearing held by the Agency on January 18, 2023 concerning the Project and the Financial Assistance was duly held in accordance with the Act, including but not limited to the giving of at least ten (10) days published notice of the Public Hearing (such notice also provided to the Chief Executive Officer of each affected tax jurisdiction), affording interested parties a reasonable opportunity, both orally and in writing, to present their views

with respect to the Project.

Section 2. In consequence of the foregoing, the Agency hereby determines to (a) acquire a leasehold interest in the facility pursuant to the Lease Agreement, (b) sublease the Facility back to the Company pursuant to the Leaseback Agreement, (c) authorize the undertaking of the Project and appoint the Company as its agent for purposes of acquiring, constructing and/or equipping the Facility, subject to the Company entering into the Agent Agreement, and (d) provide financial assistance for the Project in the form of (i) a sales and use tax exemption for purchases and rentals related to the undertaking of the Project, subject to the terms and conditions of the Agent Agreement, the total value of the exemption not to exceed \$333,600.00, (ii) a partial real property tax abatement, subject to the terms and conditions of the PILOT Agreement, and (iii) a mortgage recording tax exemption for financing related to the Project.

Section 3. The foregoing resolutions notwithstanding, the Agency's appointment of the Company as its agent for purposes of undertaking the Project is subject to and conditioned upon the Company's agreement, in accordance with Section 875(3) of the New York General Municipal Law, that, if the Company receives New York State and local sales and use tax exemption benefits ("sales and use tax exemption benefits") from the Agency, and it is determined that: (i) the Company is not entitled to the sales and use tax exemption benefits; (ii) the sales and use tax exemption benefits are in excess of the amounts authorized by the Agency to be taken by the Company; (iii) the sales and use tax exemption benefits are for property or services not authorized by the Agency as part of the Project; or (iv) the sales and use tax exemption benefits are taken in cases where the Company fails to comply with a material term or condition to use property or services in the manner approved by the Agency in connection with the Project, then the Company will (A) cooperate with the Agency in its efforts to recover or recapture any sales and use tax exemption benefits, and (B) promptly pay over any such amounts to the Agency that the Agency demands in connection therewith, and that in the event that the Company fails to pay over such amounts to the Agency, the New York State Tax Commissioner may assess and determine New York State and local sales and use taxes due from the Company, together with any relevant penalties and interest due on such amounts.

Section 4. The Chairman, Vice Chairman and/or the Executive Director of the Agency are hereby authorized, on behalf of the Agency, to execute and deliver the Transaction Documents in substantially the forms presented to this meeting, and all documents related thereto, with such additions, changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Executive Director, shall approve, which agreements may provide for the forfeiture and/or recapture of financial assistance where projected employment goals have not been met. The execution thereof by the Chairman, Vice Chairman and/or Executive Director of the Agency shall constitute conclusive evidence of such approval.

Section 5. The Chairman, Vice Chairman and/or Executive Director of the Agency are hereby authorized , on behalf of the Agency, to execute and deliver any mortgage, assignment of leases and rents, security agreement, UCC-1 Financing Statements and all

documents reasonably contemplated by these resolutions and required by any lender or financial institution identified by the Company providing financing for the Project, all with such changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Executive Director of the Agency shall approve, the execution thereof by the Chairman, Vice Chairman and/or Executive Director of the Agency to constitute conclusive evidence of such approval, provided in all events recourse against the Agency is limited to the Agency's interest in the Project.

Section 6. The officers, employees and agents of the Agency are hereby authorized and directed for and in the name and on behalf of the Agency to do all acts and things required to execute and deliver all such certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Agency with all of the terms, covenants and provisions of the documents executed for and on behalf of the Agency.

Section 7. These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolutions was duly put to a vote on roll call, which resulted as follows:

	Yea	Nay	Abstain	Absent
Steven Brusso				
Thomas L. Kime				
C. Ernest Brownell				
Bruce Murray				
Jeffrey Shipley				
Thomas Murray				
Ralph Lott				
Benjamin Guthrie				

The Resolutions were thereupon duly adopted.

Exhibit A

[NOTICE DOCUMENTS]

Attached

MINUTES OF PUBLIC HEARING

KANAGY SOLAR FARM LLC

Wednesday, January 18, 2023

2:00 PM

Town of Romulus

ATTENDEES:

Sarah, Davis, IDA Executive Director
Kelly Kline, IDA Staff
Dave Hewitt, IDA Staff
Janet Lynch, Town of Romulus, Town Planning Board
Tom Bouchard, Town of Romulus, Town Planning Board
Marty Rotz, Romulus Superintendent, Romulus Central School District
Peter Jennings, Town of Romulus
Albert Lester, Town of Romulus, Town Planning Board

The public hearing on assistance being extended to Kanagy Solar Farm, was opened by Sarah Davis, Executive Director of the Seneca County IDA, at 2:00 PM. Attendees are listed above. Mrs. Davis read the public hearing notice in its entirety.

The following comments were received:

Mr. Rotz asked, "Has the remaining property that's been subdivided out been reassessed?" Ms. Davis noted that she would check with the Town Assessor and get back to Mr. Rotz.

Mr. Jennings: Stated that the time of this 2pm public hearing is unacceptable as most people work during that time and are unable to attend. He would like the IDA to consider a time in the evening for future public hearings. Mr. Jennings asked why is the company being offered a 15-year PILOT and not a 2- to 3-year PILOT, when it is only creating jobs in year one? Ms. Davis answered that New York State has standardized exemptions for renewable energy projects including wind and solar which entitles them to a 15 year, 100% exemption on taxes related to the added value, meaning that if a solar project came they could expect to pay taxes only on what the current value of the property is for a 15 year duration. Ms. Davis noted that the benefit to the municipality of a PILOT for a solar project is that the developers have to pay a PILOT payment in addition to the base taxes on the property, and then that added value increases each year by 2% through the 15-year duration. In regards to job creation, the project does create construction jobs, and we do have local labor requirements for all of our projects which is overseen thru compliance monitoring to make sure the project is hiring within our region.

Mr. Jennings: "Another concern is that the property that is taken off the tax roll by the project will now have to be absorbed by the residents in the community." Ms. Davis explained that is a common misconception. The reality is the project would not happen without the exemption and the exemption is only on the added value of the project and not the current value, so the project is adding value to the property and increasing the tax base over time.

Mr. Jennings: "How do you apply your agency fee that you receive from the project?" Ms. Davis noted that the IDA collects 1% of the total capital costs of the project. Those funds are then used to run the agency as it is self-funded.

Mr. Bouchard: What is this developer's track record with solar farm projects? Ms. Davis noted that she will have to look into that and get back to Mr. Bouchard.

Mr. Lester asked the following questions:

Q: The approvals for this project have been going on for a while, so why did the company just register to incorporate in October?

A: This often happens with solar projects. The company that serves as the developer will create a separate corporate entity for the project to handle the financing of multiple projects separately.

Q: Is there a government subsidy for this solar farm? A: Yes, that is essentially what they are receiving when they are approved for IDA benefits.

Q: Does the power generated by the solar farm go to NYSEG? A: Yes, however, the intended purpose of a community solar project is for the community members to be able to opt into the solar project. Therefore, if a community member opts in, that person would receive a reduced utility bill.

Q: Is the public aware of this benefit? A: It is up to the developer to market this to the public, but Ms. Davis will reach out to the developer to let them know to do so.

Q: There was a solar farm in Canandaigua that went belly up. Are there protections that the company will be here for the duration of the project? A: The IDA has claw backs in place that if the project is not living up to the agreement the agency can terminate the PILOT.

Mr. Lester also voiced concern as to the time of this hearing. He would like to see them held in the evening to accommodate everyone.

Mr. Jennings commented that the power generated by the solar farm is not only for residents of Romulus because anyone in NYS can opt in and so it's not really a benefit to Romulus.

There were no written comments. Mrs. Davis closed the hearing at 2:27pm

Respectfully submitted,

Sarah R. Davis
IDA Executive Director

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a public hearing pursuant to Article 18-A of the New York State General Municipal Law, will be held by the Seneca County Industrial Development Agency (the "Agency") on the 18th day of January, 2023 at 2:00 p.m., local time, at the Town of Romulus Town Offices, 1435 Prospect , New York in connection with the following matters:

WHEREAS, **KANAGY SOLAR FARM LLC**, a Delaware limited liability company, for itself or on behalf of an entity to be formed by it or on its behalf (the "Company") has submitted an application (the "Application"), a copy of which is on file with the Agency, requesting the Agency's assistance with respect to a certain project (the "Project") consisting of: (i) the acquisition of a leasehold interest in certain real property located at 5856 State Route 414, Town of Romulus, Seneca County, New York (the "Land"), (ii) the construction on the Land of solar modules and supportive racking, inverters, transformers and associated wiring and other components necessary for the generation of approximately 3.0 MWac of electricity for interconnection with the existing NYSEG electric grid, with related amenities (collectively, the "Improvements"), and (iii) the acquisition and installation by the Company in and around the Improvements of certain items of equipment and other tangible personal property (the "Equipment" and, collectively with the Land and the Improvements, the "Facility");

The initial owner of the Facility will be the Company. The Agency will acquire a leasehold interest in the Facility from the Company and lease the Facility back to the Company. At the end of the lease term, the Agency will terminate its leasehold interest. The Agency contemplates it will provide financial assistance to the Company in the form of exemptions from sales and use taxes, exemptions from mortgage recording taxes and abatement of property taxes.

A representative of the Agency will at the above-stated time and place hear and accept written comments from all persons with views in favor of or opposed to either the proposed financial assistance to the Company or the location or nature of the Facility. A copy of the Application for Financial Assistance filed by the Company with the Agency, including an analysis of the costs and benefits of the proposed Facility, is available for public inspection at the offices of the Agency, One DiPronio Drive, Waterloo, New York.

SENECA COUNTY INDUSTRIAL
DEVELOPMENT AGENCY

Dated: December 29, 2022

By: /s/ Sarah Davis, Executive Director

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Marty Rotz, Superintendent
Romulus Central School District
5705 State Route 96
Romulus, NY 14541



9590 9402 6530 0346 8934 09

2. Article Number (Transfer from service label)

7019 0700 0001 8319 3032

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Jennifer Gillan*
☐ Agent
☐ Addressee
B. Received by (Printed Name)
Jennifer GillanC. Date of Delivery
1/4/2023D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐
- Adult Signature
-
- ☐
- Adult Signature Restricted Delivery
-
- ☐
- Certified Mail®
-
- ☐
- Certified Mail Restricted Delivery
-
- ☐
- Collect on Delivery
-
- ☐
- Collect on Delivery Restricted Delivery
-
- ☐
- Insured Mail
-
- ☐
- Insured Mail Restricted Delivery (over \$500)

- ☐
- Priority Mail Express®
-
- ☐
- Registered Mail™
-
- ☐
- Registered Mail Restricted Delivery
-
- ☐
- Signature Confirmation™
-
- ☐
- Signature Confirmation Restricted Delivery

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

President, Board of Education
Romulus Central School District
5705 State Route 96
Romulus, NY 14541



9590 9402 6199 0220 9938 88

2. Article Number (Transfer from service label)

7019 0700 0001 8319 0611

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Jennifer Gillan*
☐ Agent
☐ Addressee
B. Received by (Printed Name)
Jennifer GillanC. Date of Delivery
1/4/2023D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐
- Adult Signature
-
- ☐
- Adult Signature Restricted Delivery
-
- ☐
- Certified Mail®
-
- ☐
- Certified Mail Restricted Delivery
-
- ☐
- Collect on Delivery
-
- ☐
- Collect on Delivery Restricted Delivery
-
- ☐
- Insured Mail
-
- ☐
- Insured Mail Restricted Delivery (over \$500)

- ☐
- Priority Mail Express®
-
- ☐
- Registered Mail™
-
- ☐
- Registered Mail Restricted Delivery
-
- ☐
- Signature Confirmation™
-
- ☐
- Signature Confirmation Restricted Delivery

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

David Hayes
Town of Romulus Supervisor
1435 Prospect Street
Willard, NY 14588



9590 9402 6199 0220 9938 71

2. Article Number (Transfer from service label)

7019 0700 0001 8319 0604

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Jane C. Braumig*
☒ Agent
☐ Addressee
B. Received by (Printed Name)
JANE BRAUMIGC. Date of Delivery
1-4-23D. Is delivery address different from item 1? ☒ Yes
If YES, enter delivery address below: ☐ No

POB 177
Willard NY 14588

3. Service Type

- ☐
- Adult Signature
-
- ☐
- Adult Signature Restricted Delivery
-
- ☐
- Certified Mail®
-
- ☐
- Certified Mail Restricted Delivery
-
- ☐
- Collect on Delivery
-
- ☐
- Collect on Delivery Restricted Delivery
-
- ☐
- Insured Mail
-
- ☐
- Insured Mail Restricted Delivery (over \$500)

- ☐
- Priority Mail Express®
-
- ☐
- Registered Mail™
-
- ☐
- Registered Mail Restricted Delivery
-
- ☐
- Signature Confirmation™
-
- ☐
- Signature Confirmation Restricted Delivery

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

Mitch Rowe
Seneca County Manager
Seneca County Office Building
One DiPronto Drive
Watertown, NY 13165



9590 9402 6199 0220 9938 64

2. Article Number (Transfer from service label)

7019 0700 0001 8319 0598

SENDER: COMPLETE THIS SECTION

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

Margaret E. Li
Clerk to Seneca County Board of Supervisors
One DiPronto Drive
Watertown, NY 13165



9590 9402 6199 0220 9938 57

2. Article Number (Transfer from service label)

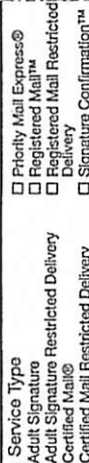
7019 0700 0001 8319 0581

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

Mitch Rowe
Seneca County Manager
Seneca County Office Building
One DiPronto Drive
Watertown, NY 13165



9590 9402 6199 0220 9938 64

2. Article Number (Transfer from service label)

7019 0700 0001 8319 0598

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

Mitch Rowe
Seneca County Manager
Seneca County Office Building
One DiPronto Drive
Watertown, NY 13165



9590 9402 6199 0220 9938 64

2. Article Number (Transfer from service label)

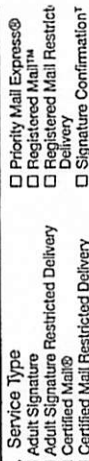
7019 0700 0001 8319 0598

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

Mitch Rowe
Seneca County Manager
Seneca County Office Building
One DiPronto Drive
Watertown, NY 13165



9590 9402 6199 0220 9938 64

2. Article Number (Transfer from service label)

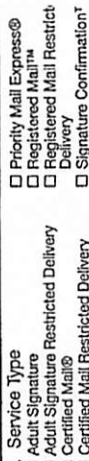
7019 0700 0001 8319 0598

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article

Mitch Rowe
Seneca County Manager
Seneca County Office Building
One DiPronto Drive
Watertown, NY 13165



9590 9402 6199 0220 9938 64

2. Article Number (Transfer from service label)

7019 0700 0001 8319 0598

COMPLETE THIS SECTION ON DELIVERY