

**SENECA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
MEETING MINUTES**

Regular Meeting
Thursday June 6, 2019
12:00 Noon
Heroes Conference Room
Seneca County Office Bldg.
Waterloo, New York

Attendance:

Board Members Present: Steven Brusso, Chair; Erica Paolicelli; Jeff Shipley; Valerie Bassett; and Thomas Macinski
Board Members Absent: Stephen Wadhams, Don Trout, Thomas Kime and Menzo Case
Staff Attending: Robert Aronson, Executive Director; Patricia Jones, Deputy Director; Kelly Kline, Office Manager
Others Attending: Robert Kernan, CFO; Frank Armento, Fisher Associates; Bill Yale, SVMC; Jim Armstrong, Business Retention and Expansion Specialist; Mitch Rowe, County Manager; Dave Shaw, Finger Lakes Times

Call to Order:

Chairman Brusso called the meeting to order at 12:03 p.m. A quorum of the Agency's members was present.

Approval of IDA Meeting Minutes of May 2, 2019:

The minutes of the Agency's meeting of May 2, 2019 had been sent to Board members prior to the meeting. A motion was made by Ms. Bassett to approve the minutes. Seconded by Mr. Shipley. Motion carried.

Approval of IDA Financial Statements thru April 2019:

The April 2019 financial statements had been mailed to board members prior to the meeting. Mrs. Paolicelli summarized the financial statements for the board. A motion was made by Mr. Macinski to approve the April 2019 financial statements. Seconded by Ms. Bassett. Motion carried

Approval of IDA Resolution No. 2019-16 / Seneca Dairy Systems LLC Resolution / Declaration of Lead Agency:

A copy of the proposed resolution was provided to board members prior to the meeting. Mr. Aronson noted that no objections or comments have been received from the involved parties regarding our intention to declare ourselves as lead agency and the 30-day period to object has expired. It was also noted that the Romulus planning board passed a resolution approving the IDA as lead agency. Mr. Aronson then read the resolution as follows.

**RESOLUTION OF THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY DECLARING
ITSELF LEAD AGENCY WITH RESPECT TO THE REVIEW OF A CERTAIN PROJECT DESCRIBED
IN THE APPLICATION OF SENECA DAIRY SYSTEMS LLC DATED APRIL 25, 2019**

A motion was made by Ms. Bassett approving IDA Resolution No 2019-15. Seconded by Mr. Macinski. Members, Brusso, Paolicelli, Shipley, Macinski and Bassett voted "yea". Mr. Trout, Mr. Kime, Mr. Wadhams and Mr. Case were absent. Motion carried

Technical Review of SEQRA Materials for Seneca Dairy Systems:

Fisher Associates has issued its technical review of the environmental documentation submitted by Seneca Dairy Systems to the IDA. A copy of the technical review was provided to board members prior to the meeting. Mr. Frank Armento of Fisher Associates gave a summary of the review to the board. Currently he has requested more information from Seneca Dairy Systems regarding traffic, air quality, storm water management in particular. Mr. Armento noted this does not mean there are no issues, it just means they need more information from the company for more clarification. Fisher is also seeking third party confirmations for many of the statements in the environmental assessment materials.

Business Retention and Expansion Report:

Business expansion and retention specialist, Jim Armstrong has been working with the IDA since 2013 by reaching out to businesses within the county and letting them know what kind of benefits are available to them from various organizations throughout the state. Mr. Armstrong provided an overview of what he has been working on over the last 18 months. Currently there are 50-55 companies in our strategic database. His goal is to meet with each of these businesses every year, sometimes more often if need be. From what he has seen businesses are extremely busy, however, employees are hard to find which is hindering the business from growing. The sectors showing the most growth are manufacturing, medical/health care, telecommunications and food processing with many places using automation as much as possible. Also, businesses have noted that finding building space is challenging.

Sampson Veterans Memorial Cemetery Update:

Bill Yale, Cemetery Director, provided an update on the Sampson Veterans Memorial Cemetery to the board. The EDC has been managing the cemetery for a little over 8 years with the agreement set to expire on June 30, 2021. To date there have been 614 burials, of which 496 are Veterans and 118 are dependents. 74% of burials are cremations, which is consistent with the national trend. Construction is underway on the firehouse, which is being funded with a \$2.5M grant being overseen by the county. The Memorial Day event held at the cemetery was very successful. The next event will be the Wreaths Across America, which is held in December. Mr. Yale noted none of the events at the cemetery would be possible without the help of the many volunteers. Mr. Aronson also noted that the cemetery is currently running a little under budget.

Other Business:

None

Executive Session:

None

Adjournment:

A motion to adjourn the meeting was made by Mr. Macinski. Seconded by Ms. Bassett. Motion carried. The meeting adjourned at 12:41 p.m.

The next regular scheduled meeting will be held on **August 1, 2019 , 12:00 Noon** Heroes Conference Room, Seneca County Office Bldg., Waterloo, NY.

Respectfully submitted,



Stephen Wadhams
Secretary

pc: Margret Li, Clerk to the Board of Supervisors