

SENECA COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY  
MEETING MINUTES

Regular Meeting  
Thursday August 1, 2019  
12:00 Noon  
Heroes Conference Room  
Seneca County Office Bldg.  
Waterloo, New York

**Attendance:**

Board Members Present: Steven Brusso, Chair (arrived at 12:13); Erica Paolicelli; Jeff Shipley; Valerie Bassett; and Thomas Macinski; Stephen Wadhams, Don Trout, Thomas Kime (arrived at 12:25) and Menzo Case

Board Members Absent: None

Staff Attending: Robert Aronson, Executive Director; Patricia Jones, Deputy Director; Kelly Kline, Office Manager

Others Attending: Robert Kernan, CFO; Frank Armento, Fisher Associates; Dave Cook, Phillips Lytle; Rob Halpin, The Halpin Law Firm; Mitch Rowe, County Manager; Marie Smithgall, Carpenters 277

**Call to Order:**

Vice Chairman Macinski called the meeting to order at 12:043 p.m. A quorum of the Agency's members was present.

**Approval of IDA Meeting Minutes of June 6, 2019:**

The minutes of the Agency's meeting of June 6, 2019 had been sent to Board members prior to the meeting. A motion was made by Ms. Bassett to approve the minutes. Seconded by Mr. Wadhams. Motion carried.

**Approval of IDA Financial Statements thru June 2019:**

The June 2019 financial statements had been mailed to board members prior to the meeting. Mrs. Paolicelli summarized the financial statements for the board. A motion was made by Mr. Case to approve the June 2019 financial statements. Seconded by Mr. Wadhams. Motion carried

**Approval of IDA Resolution No. 2019-17 / Delegation of Authority for Depot Deeds:**

A copy of the proposed resolution was provided to board members prior to the meeting. Mr. Aronson advised board members that the army is getting ready to transfer over 283 acres of property to the IDA, most of which is in the Conservation Area. The IDA will then be turning this property over to Earl Martin per the sale agreement. Mr. Aronson noted that in the past the Army has never asked for this authorization to accept deeds, but with the staff changes in Washington this is now being requested. Mr. Aronson then read the resolution as follows.

**RESOLUTION OF THE SENECA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY")  
AUTHORIZING THE ACCEPTANCE OF DEEDS CONVEYING TITLE TO PORTIONS OF THE FORMER  
SENECA ARMY DEPOT.**

A motion was made by Mr. Case approving IDA Resolution No 2019-17. Seconded by Mr. Wadhams. Members, Macinski; Paolicelli, Shipley, Trout; Case; Wadhams and Bassett voted "yea". Mr. Kime and Mr. Brusso were absent. Motion carried

#### **Governance Committee Report:**

Mr. Macinski advised board members that the Governance Committee met on July 11, 2019 and discussed the following:

**Setting of Board Terms:** A six-year term limit was previously set for board members to include an additional six-year term with approval of the Board of Supervisors; however, guidance on when those terms would start for members already in service was never established. The Governance Committee is recommending setting fixed terms for each current board member, so as to avoid numerous board member terms ending at the same time. Also, if a board member leaves during his or her term, the succeeding member will first finish out the previous members term before they start their first full six-year term. A motion was made by Ms. Bassett to approve the board terms per the recommendation of the Governance Committee. Seconded by Mr. Wadhams. Motion carried

**Approval of Investment Policy Modification:** A copy of the proposed Investment policy was provided to board members prior to the meeting. Mr. Aronson advised that the purpose of the proposed modification is to accept CDs collateralized by banks through a reciprocal deposit program or by a letter of credit from the Federal Home Loan Bank of NY. Both changes are based on guidance provided by the NYS Comptroller. Mr. Aronson noted that the governance committee is recommending approval to these modifications. A motion to approve the modified Investment policy was made by Mr. Wadhams. Seconded by Ms. Bassett. Members Macinski; Paolicelli, Shipley, Trout; Case; Wadhams and Bassett voted "yea". Mr. Kime and Mr. Brusso were absent. Motion carried

**Update from Fisher Associates on Seneca Dairy Systems LLC SEQRA:** Mr. Frank Armento from Fisher Associates provided the board with an update on their efforts pertaining to analyzing the environmental assessment submittals from Seneca Dairy Systems LLC. The requested supplemental documentation has been submitted, reviewed and they are thorough and complete. However, there are a couple of items outstanding. One is regarding the stormwater design. The applicant is currently engaging with another firm to revisit the design and will be submitting the new plan for review in the next week or so. The second outstanding item is the Air Quality analysis report. A supplement is currently being drafted by the applicant's air emissions engineer to address an issue that was brought up at the recent public information meeting regarding potential air impacts from the welding operations. Once those items are submitted and reviewed, Mr. Armento noted they should be ready to give their recommendation to the board.

#### **Report on Seneca Dairy Systems LLC Public Hearing for IDA Assistance:**

Mr. Aronson advised board member that the public hearing was held on July 24, 2019 and 18 people were in attendance. There was one speaker, Marie Smithgall representing Carpenters union 277. Her written comments will be made a part of the public hearing minutes which will be attached to the proposed Final Resolution for the boards review.

#### **Other Business:**

None

#### **Executive Session:**

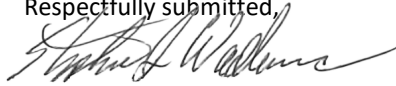
None

**Adjournment:**

A motion to adjourn the meeting was made by Mr. Case. Seconded by Mr. Wadhams. Motion carried. The meeting adjourned at 12:40 p.m.

The next regular scheduled meeting will be held on **September 5, 2019, 12:00 Noon** Heroes Conference Room, Seneca County Office Bldg., Waterloo, NY.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen Wadhams", written in a cursive style.

Stephen Wadhams  
Secretary

pc: Margret Li, Clerk to the Board of Supervisors