

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 03/29/2019

Status: CERTIFIED

Certified Date : 03/29/2019

Procurement Information:

| Question | Response | URL (If Applicable) |
|--|----------|--|
| 1. Does the Authority have procurement guidelines? | Yes | www.senecacountyida.org |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board? | Yes | |
| 3. Does the Authority allow for exceptions to the procurement guidelines? | No | |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases? | No | |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement? | Yes | |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts? | Yes | |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"? | Yes | |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law? | No | |
| 8a. If Yes, was a record made of this impermissible contact? | | |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes | |

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 03/29/2019

Status: CERTIFIED

Certified Date : 03/29/2019

Procurement Transactions Listing:

| | | | |
|--|--|--------------------------------|---|
| 1. Vendor Name | David Harrington | Address Line1 | 3437 State Route 89 |
| Type of Procurement | Other Professional Services | Address Line2 | |
| Award Process | Authority Contract - Non-Competitive Bid | City | SENECA FALLS |
| Award Date | 5/17/2014 | State | NY |
| End Date | | Postal Code | 13148 |
| Fair Market Value | \$34,545.00 | Plus 4 | |
| Amount | \$34,545.00 | Province/Region | |
| Amount Expended For Fiscal Year | \$34,545.00 | Country | United States |
| Explain why the Fair Market Value is Less than the Amount | | Procurement Description | Perform Gravesite Opening and Closing at Sampson Veterans Memorial Cemetery |

| | | | |
|--|--|--------------------------------|----------------------------------|
| 2. Vendor Name | Dermody Burke and Brown | Address Line1 | 443 N. Franklin Street Suite 100 |
| Type of Procurement | Consulting Services | Address Line2 | |
| Award Process | Authority Contract - Non-Competitive Bid | City | SYRACUSE |
| Award Date | 8/25/2017 | State | NY |
| End Date | | Postal Code | 13204 |
| Fair Market Value | \$6,625.00 | Plus 4 | |
| Amount | \$6,625.00 | Province/Region | |
| Amount Expended For Fiscal Year | \$6,625.00 | Country | United States |
| Explain why the Fair Market Value is Less than the Amount | | Procurement Description | CPA Consulting Services |

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 03/29/2019

Status: CERTIFIED

Certified Date : 03/29/2019

| | | | |
|--|--|--------------------------------|--|
| 3. Vendor Name | Humphry Memorials | Address Line1 | 3051 State Route 28 |
| Type of Procurement | Other Professional Services | Address Line2 | |
| Award Process | Authority Contract - Non-Competitive Bid | City | HERKIMER |
| Award Date | 5/13/2014 | State | NY |
| End Date | | Postal Code | 13350 |
| Fair Market Value | \$11,875.00 | Plus 4 | |
| Amount | \$11,875.00 | Province/Region | |
| Amount Expended For Fiscal Year | \$11,875.00 | Country | United States |
| Explain why the Fair Market Value is Less than the Amount | | Procurement Description | Preform Grounds and Headstone Services to Sampson Veterans Memorial Cemetery |

| | | | |
|--|--------------------------------------|--------------------------------|--------------------|
| 4. Vendor Name | Mengel, Metzgar, Barr & Co LLP | Address Line1 | 100 Chesnut Street |
| Type of Procurement | Financial Services | Address Line2 | Suite 1200 |
| Award Process | Authority Contract - Competitive Bid | City | ROCHESTER |
| Award Date | 12/7/2017 | State | NY |
| End Date | 12/31/2018 | Postal Code | 14604 |
| Fair Market Value | | Plus 4 | |
| Amount | \$5,120.00 | Province/Region | |
| Amount Expended For Fiscal Year | \$5,120.00 | Country | United States |
| Explain why the Fair Market Value is Less than the Amount | | Procurement Description | Auditor |

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 03/29/2019

Status: CERTIFIED

Certified Date : 03/29/2019

| | | | |
|--|--|--------------------------------|--------------------|
| 5. Vendor Name | Robert E. Kernan Jr | Address Line1 | 25 Tall Oaks Drive |
| Type of Procurement | Consulting Services | Address Line2 | |
| Award Process | Authority Contract - Non-Competitive Bid | City | SENECA FALLS |
| Award Date | 1/1/2018 | State | NY |
| End Date | | Postal Code | 13148 |
| Fair Market Value | \$6,000.00 | Plus 4 | |
| Amount | \$6,000.00 | Province/Region | |
| Amount Expended For Fiscal Year | \$6,000.00 | Country | United States |
| Explain why the Fair Market Value is Less than the Amount | | Procurement Description | CFO Services |

| | | | |
|--|--|--------------------------------|--|
| 6. Vendor Name | William Yale | Address Line1 | 5410 State Rt 96A |
| Type of Procurement | Other Professional Services | Address Line2 | |
| Award Process | Authority Contract - Non-Competitive Bid | City | ROMULUS |
| Award Date | 1/1/2017 | State | NY |
| End Date | | Postal Code | 14541 |
| Fair Market Value | \$45,300.00 | Plus 4 | |
| Amount | \$45,300.00 | Province/Region | |
| Amount Expended For Fiscal Year | \$45,300.00 | Country | United States |
| Explain why the Fair Market Value is Less than the Amount | | Procurement Description | Cemetery Director for Sampson Veterans Memorial Cemetery |

Procurement Report for Seneca County Economic Development Corporation

Fiscal Year Ending: 12/31/2018

Run Date: 03/29/2019

Status: CERTIFIED

Certified Date : 03/29/2019

Additional Comments